

ATLAS Rules and Regulations

Guidelines for Working at ATLAS:

The ATLAS Program consists of a series of shared spaces that are used by paying international trainees, research assistants, residents, fellows, and working space for ATLAS employees who are concentrating on very delicate projects. Tour groups with donors, esteemed members of the community, and even young children pass through the program each week. These rooms are the face of our program.

With this in mind, please adhere to the following guidelines for using the Roswell Park facilities.

- 1. Maintain the workspace:** The workspaces are to be left in the condition you found them in or better.
- 2. Respect others:** ATLAS is for working and for learning. While you may quietly talk amongst yourselves or listen to music on headphones, you should be quiet and respectful of the people at work.
- 3. Respect lab resources:** The resources at ATLAS are donated or supplied through grants and are shared by multiple lab participants as well as our residents, fellows, and international trainees. As such, they are to be respected as the tools they are, and any equipment that can be saved or reused should be salvaged. (Additional resources are available upon request)
- 4. Keep ATLAS equipment and supplies in ATLAS:** At NO time should any equipment or supplies from ATLAS be taken from ATLAS, unless they are being moved from one workspace to the other.
- 5. Properly dispose of sharps:** Absolutely NO sutures or sharps of any kind are to be left exposed on the counters or floors of either lab. They are to be immediately disposed of in the designated bins.
- 6. Do not touch unfamiliar equipment:** There is sensitive equipment throughout ATLAS that is expensive and exceptionally easy to break. Please do NOT touch or tamper with any equipment that you have not been introduced to and trained on. Additionally, computer stations which are locked may be running complicated coding/projects. Please be cautious when using another person's computer.

Any and all questions or concerns regarding lab resources, how to complete tasks, or problems with other participants in the labs should be directed to the Assistant Director at (716) 845-8227.